



LATHAN • McKEE
ARCHITECTS

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ADDENDUM NO. 1
NEW EMA CENTER FOR RUSSELL COUNTY, AL
Architect Job No. 25-13
November 13, 2025
DCM #Pending

BIDS DUE:

**Tuesday, December 2, 2025, until
2:00 p.m., local time, held at
Russell County Commission
1000 Broad Street
Phenix City, AL 36867**

MANDATORY PRE-BID MEETING:

**Wednesday, November 19, 2025, at
10:00 a.m., local time, held at
Russell County Emergency Management Agency/Homeland Security
311 Prentiss Drive
Phenix City, AL 36869**

The Plans and Specifications are hereby amended. The following supersedes all contrary and/or conflicting information and is made part of the contract documents.

GENERAL

1. The location for the Mandatory Pre-Bid Meeting has changed, see the attached Revised Advertisement for Bid for the address of the new location.

CLARIFICATION

1. All meetings are scheduled according to local time, the locations for the Pre-Bid Meeting and Bid Opening are in the Eastern Standard Time Zone.

REVISED ADVERTISEMENT FOR BIDS

Sealed proposals, in duplicate, from Qualified General Contractors will be received by the Awarding Authority: Russell County Commission, 1000 Broad Street, Phenix City, AL 36867, until 2:00 p.m. local time, Tuesday, December 2, 2025, for:

NEW EMA CENTER FOR RUSSELL COUNTY, AL ARCHITECT JOB NO. 25-13

At such time and place, the bids will be opened and read. Bids that are received via mail and not presented at the bid opening are to be considered non-responsive. It is the responsibility of the bidder to assure that bids are presented at the time of the bid if they choose to mail the bid. Contractors must notify the Awarding Authority if a bid is to be received by mail.

There will be a MANDATORY Pre-Bid Meeting held at Russell County Emergency Management Agency/Homeland Security, 311 Prentiss Drive, Phenix City, AL 36869, on Wednesday, November 19, 2025, at 10:00 a.m. All Contractors that intend to submit a bid are REQUIRED to attend.

A cashier's check or bid bond payable to **Russell County Commission** in an amount not less than five (5) percent of the amount of the proposal, but in no event more than \$10,000.00, must accompany the bidder's proposal for each project. Performance and Payment Bonds and evidence of insurance as required in the bid documents will be required at the signing of the Contract.

Drawings and specifications for the project may be examined at the Office of Lathan McKee Architects, 300 Chase Park South, Suite 200, Hoover, AL 35244, and at the Digital Plan Room at Alabama Graphics (algraphicsplanroom.com). Private Jobs with Password. Password is lathan.

Prior to issuance of plans and specifications, all Contractors must provide evidence that they are properly licensed for the classification of work for this project. Evidence shall be in the form of a copy of current license clearly indicating all classifications, or sub-classifications, bid limits, license number; and expiration date.

General Contractor Bidders may obtain digital copies of drawings and specifications from the Architect for each project upon receipt of Application for Bid. General Contractors will then be placed on Official Bidders List. Hard copy sets of drawings/ specifications will be available to General Contractors for purchase directly from the document printer: Alabama Graphics. Addenda and other proposal information will be issued only to holders of drawings and specifications distributed by the Architect and on the Official Bidders List. Release of contract documents to the bidder does not imply acceptance of the bidder's qualifications by the Owner or Architect.

Bids received from General Contractors who are not on the Official Bidders List may not be accepted or opened. Lathan McKee Architects makes no guarantee for plans and specifications obtained by Contractors and Vendors from sources other than the printed contract documents provided by their firm. Contractors and Vendors who base their pricing from contract documents obtained from other electronic sources, either in part or whole, do so at their own risk.

Bids must be submitted on proposal forms furnished by the Architect or copies thereof, issued either with the original contract documents or by addendum. General Contractors shall not use Proposal Forms other than those provided in the contract documents.

All bidders bidding in amounts exceeding that established by the State Licensing Board for General Contractors must be licensed under the provisions of Title 34, Chapter 8, Code of Alabama, 1975. The Bidder must display current General Contractor's License Number on the outside of the sealed envelope in which the proposal is delivered, or it will not be considered by the Architect or Owner. The Owner reserves the right to reject any or all proposals and to waive technical errors if, in the Owner's judgment, the best

interests of the Owner will thereby be promoted.

Russell County Commission

Awarding Authority

Lathan Associates Architects, P.C. dba Lathan McKee Architects
205-988-9112